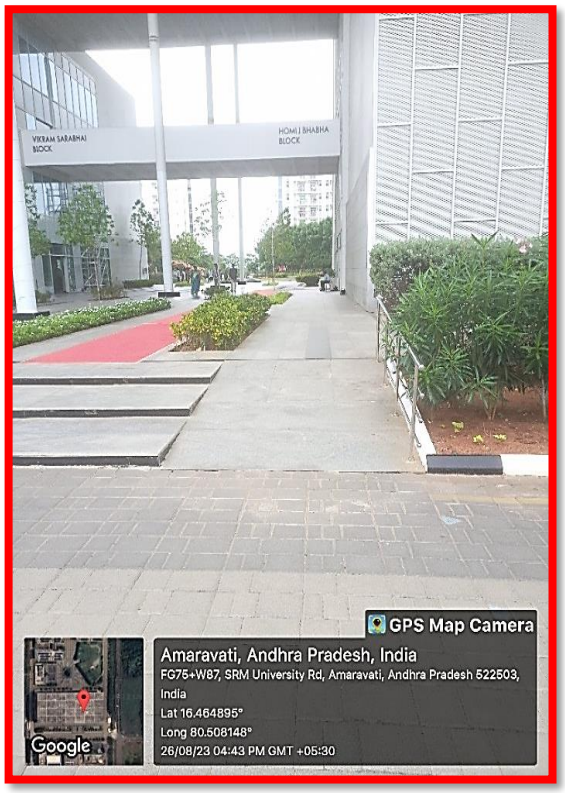
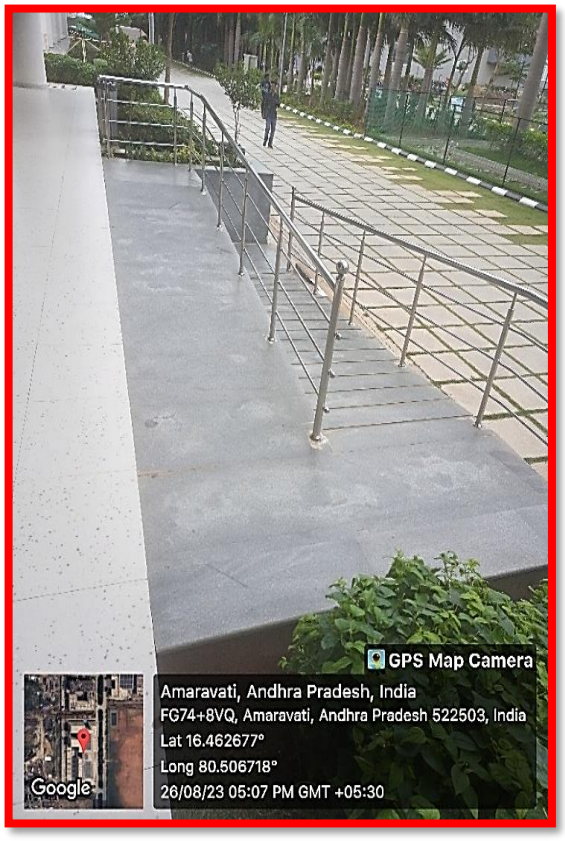
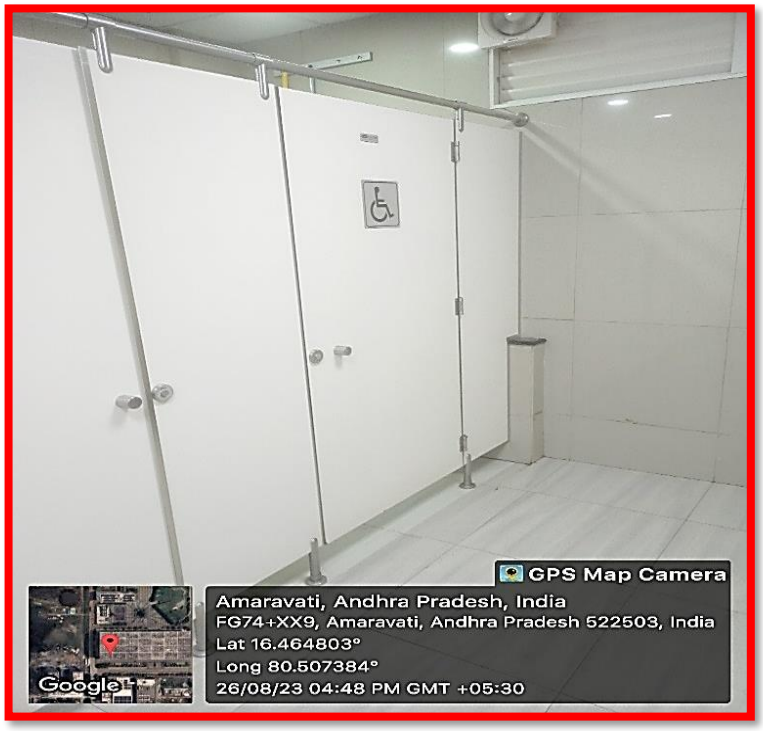
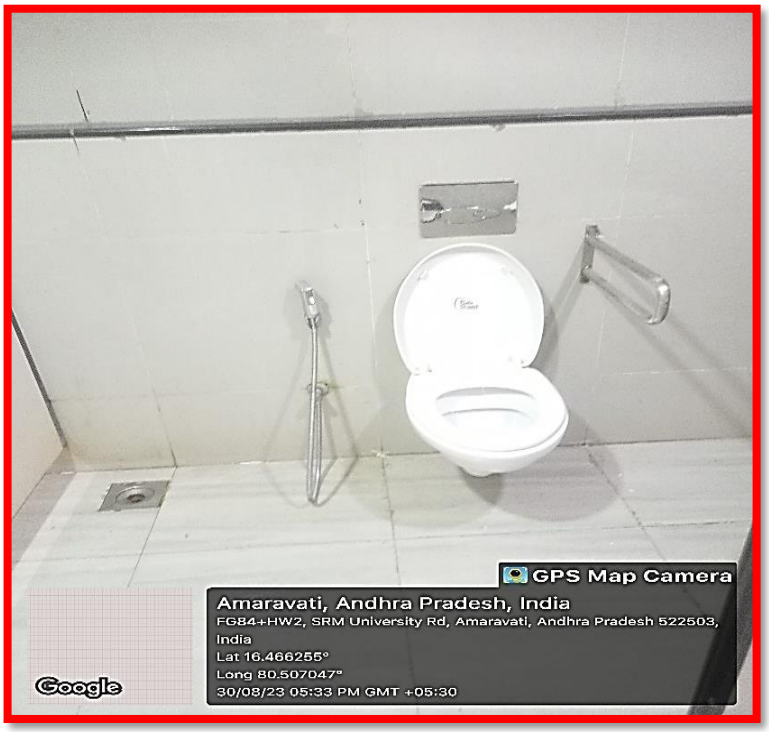
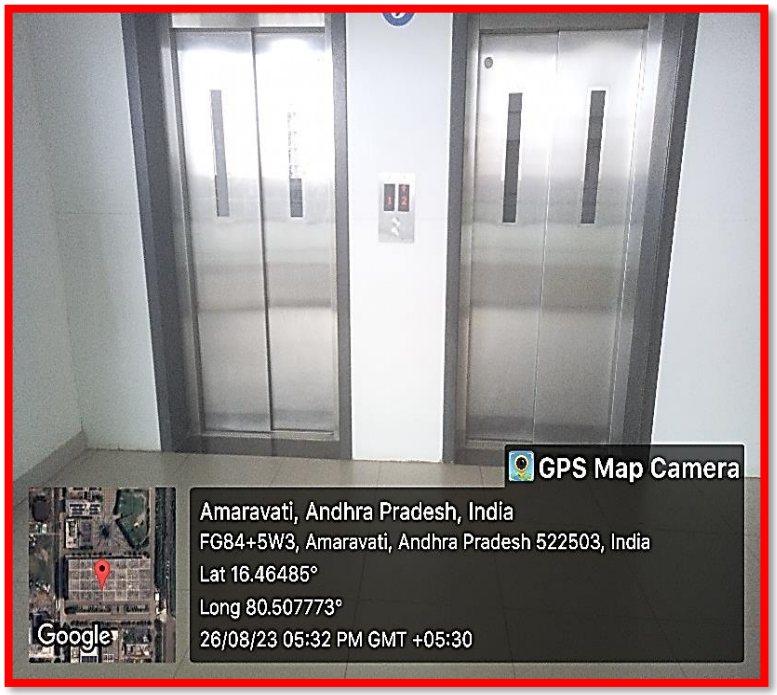
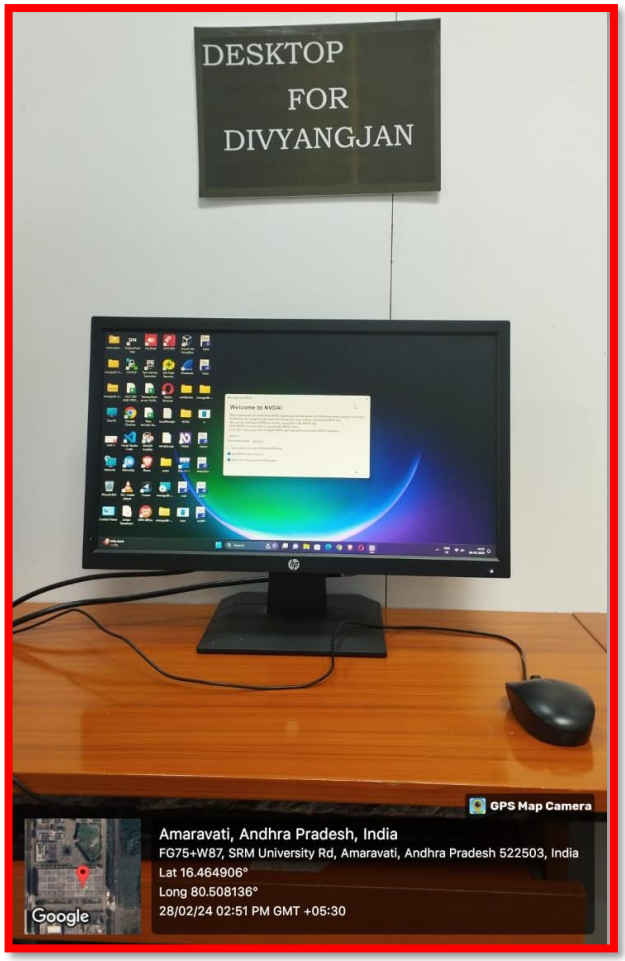
Facilities for Divyangjan

Name of Facility	Geo Tagged Image
Barrier free environment facility	 

Divyangjan friendly washrooms (Accessible washrooms, designed to cater to the needs of Divyangjan individuals, have been established in every block, equipped with essential facilities for those with physical challenges)	 

Lift Facility at each block	 

Wheelchair	
Battery-operated vehicles	

Signage board of facilities available in Campus	
Facility in Library	

SRM UNIVERSITY AP
Andhra Pradesh

EXAMINATION AND EVALUATION SYSTEM

Process Manual

Office of The Controller of Examinations

SRM University-AP, Andhra Pradesh

i. Ensure that no Books, calculators, Mobile Phones or any other material is being carried by candidates into the examination hall/room.

j. Flying squad members shall also check the following randomly:

i) Signature of the candidate.

ii) The serial number of the answer booklet.

k. The members of the flying squad should also observe the conduct of the invigilators and other functionaries deployed for examination duty, to ensure that no one helps any candidate directly or indirectly. Any violation should be brought to the notice of the CS and COE.

l. Possession and use of Mobile Phone by the candidates as well as the invigilators in the centre premises is strictly prohibited.

m. The frisking of candidates by the squad members is permitted if it is essential.

n. The flying squad shall monitor all aspects of the conduct of examination and ensure the examinations are conducted in punctual manner thus enhancing the general credibility of the system and discouraging any leniencies on the part of the examiners.

o. The FS members shall conduct themselves at the examination centre with utmost caution, courtesy, and respect without causing any kind of commotion, which shall disturb the examinees.

p. The FS shall not cause any kind of harassment either to the candidates or to any of the officials of the examination center.

q. The members of the flying squad should submit a report regarding the visit to the examination venue on the same day in the prescribed format.

11.8. **Allowing Candidates to Write the Examination with the Help of Scribes:**

The candidates who have physical disability or a student is incapable in writing can be permitted to write the examination with the help of scribes. Even if there is one candidate, a separate room and INVIGILATOR shall be provided.

11.9. **Special Arrangements for Amanuensis / Scribes**

a. A candidate may be allowed help of an amanuensis (writer) if: -

(i) he/she is blind (OR)

(ii) he/she is permanently disabled to write with his/her own hand (OR)

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b. he/she is temporarily disabled to write, such as fracture of the right or left-arm, fore-arm or dislocation of a shoulder, elbow or wrist, etc.

c. For practical courses, no amanuensis / scribe is permitted.

d. The candidate shall produce all the medical records which certify that the candidate is unable to write his/her answer books because of the temporary disablement.

e. On the written request from the blind candidate, chief superintendent or Controller of Examinations are authorized to appoint amanuensis in accordance with prescribed qualifications of the writer. Intimation with full particulars on the prescribed pro-forma will be sent to the University by the chief superintendent in the last packet. In case of the other handicapped persons, amanuensis will be appointed with the approval of the Vice-Chancellor.

f. In case a person's Physical handicap is such as to render him/her incapable of answering the paper in the prescribed time, an extra time up to one hour for a paper may be allowed. For blind persons, however, the extra time of one hour will be allowed.

g. The amanuensis should be lesser qualified person than the candidate (for UG, the scribe should be qualified not more than higher secondary level or equivalent and for PG, the scribe should be qualified not more than UG in a department not relevant to the student's discipline), but he/she must not have secured more than 55% marks in the Examination. The requirement of having obtained not more than 55% marks in the last examination may be relaxed if the qualification of the writer is more than two grades lower than that of the examinee.

h. Provided further that in case of Blind candidate amanuensis shall be of one grade lower in education than the candidate but he/she must have not secured more than 50% marks in the examination.

i. The Superintendent shall arrange for a suitable room for the disabled candidate and put on duty there one additional Assistant Superintendent for him/her out of the list supplied by the University Office.

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12th June 2019

Divyangjan Policy of SRM University – AP, Amaravathi

SRM University - AP, Amaravathi has implemented a Policy on Facilities and Amenities for the Differently Abled to accommodate DIVYANGJAN applicants. The objective of this policy is to provide a barrier-free environment for physically challenged personnel and ensuring simple access to all campus facilities and services such as classrooms and laboratories, research centers, centers of excellence, workshops, seminar halls, and so on. This has been the practice since the inception of SRMAP.

As far as possible, SRMAP ensures that all such personnel have access to facilities on the ground floor of the respective building, such as a ramp, wheelchair, and lift, ensuring all facilities are easily accessible.

Every effort has been made to ensure that the amenities, such as the restroom and amusement rooms, are accessible to Divyangjan.

1. Preamble

With its vision, goals, and principles, SRM University - AP is committed to treating all its students and employees fairly, justly, and impartially. University reflects the underlying principle of nurturing and caring, which evolves into a finely knit symbiotic system that provides care to all its members and stakeholders. The University had already developed the policy in accordance with "The Persons with Disabilities (Equal Opportunities, Protection of Rights, and Full Participation) Act, 1995," which takes a non-discriminatory and inclusive approach to the differently abled while also providing them with facilities and amenities.

SRM University – AP, Amaravathi is committed to make a substantial contribution toward the broad goals of the act, which include ensuring that the disabled play a significant and essential role in the development of the country.

2. Purpose

- To ensure that disabled students and staff receive equal opportunity and the necessary facilities without discrimination based on their kind of disability, age, gender, physical ability, or any other socioeconomic or demographic factors.
- To maintain a climate free of any unwelcome harassment of disabled people and to guarantee a welcoming and barrier-free environment for their studies and works.

3. Policy Statement

We are dedicated to providing persons with disabilities with inclusive education in a friendly and inspiring environment, giving them equal opportunities to reach their full potential, and

eliminating all forms of stigma so that they can become responsible adults.

The institute will create a disabled-friendly environment, with a focus on some of the most common issues with independent functioning and mobility that the differently abled face, and will provide adequate amenities to differently abled students, staff members, and visitors to campus.

This Policy on Facilities and Amenities for Differently Abled (Divyangjan) will be effective from the date of publication of this notification.

12/6/19

Registrar

Dr. B. Sivakumar
Deputy Registrar
SRM UNIVERSITY AP
Amaravati, AP-522503

SRM UNIVERSITY AP
Andhra Pradesh

Assistive technology and facilities for Divyangjan accessible

- website,
- screen-reading software,
- mechanized equipment

Assistive Technology: -

SRM University-AP Central Library has installed the following open-source software technology tools in digital library, to aiding with the physically disabled students to utilize online journals, databases, e-books, and other online/digital contents.

a) **Non Visual Desktop Access (NVDA)** is a free, open-source, globally accessible screen reader for the blind and vision impaired. This software is designed by the blind for the blind. This software provides access to technology no matter the language, location, orfinancial situation, believing that every blind or vision impaired person deserves the right to access a computer freely and easily.

b) **Live Transcribe** is an accessibility app designed for the deaf and hard of hearing and usable by anyone. Using Google's state-of-the-art apeopleic speech recognition technology, Live Transcribe performs real-time transcription of speech and sound to text on the screen, so that deaf person can participate more easily in conversations goingin the world around him.

c) **Sound Amplifier** is an app on Android device with wired headphones to filter, augment, and amplify the sounds in our environment. This app helps to hear better in noisy areas. There are many people with varying degrees of hearing loss, but this app tackles the problem, making it easier to hear. The app uses phone or headphone's microphone to sift through ambient sounds and enhance frequencies related to speech while reducing unnecessary noise.

d) **Font Enlargement:** Font size can direct the attention of the user Using larger fonts as headings and titles can really grab the attention of the user and help them to slow down while strolling through your website. The best practice is to use this above the fold, to really draw users into your website.

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1. NVDA (Windows)

NVDA has been designed by a blind software engineering graduate, James Teh, for use with Windows computers. This free and open source screen reader has a synthetic voice that reads whatever the cursor hovers over, and can be used directly from a USB stick, making it ideal for students.

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2. **Serotek System Access** (Windows)

This downloadable and complete screen reader can be used even outside your browser, thus making it one of the quickest ways of getting a screen reader up and running on your system. Serotek offers extended versions for a fee, although it is much cheaper than other screen readers.

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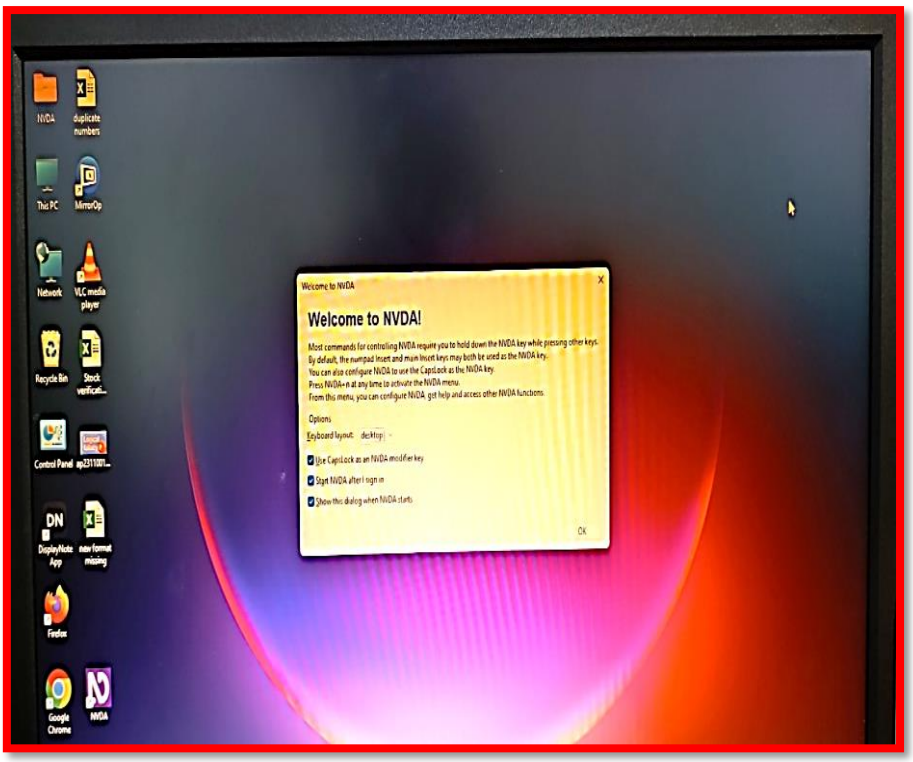
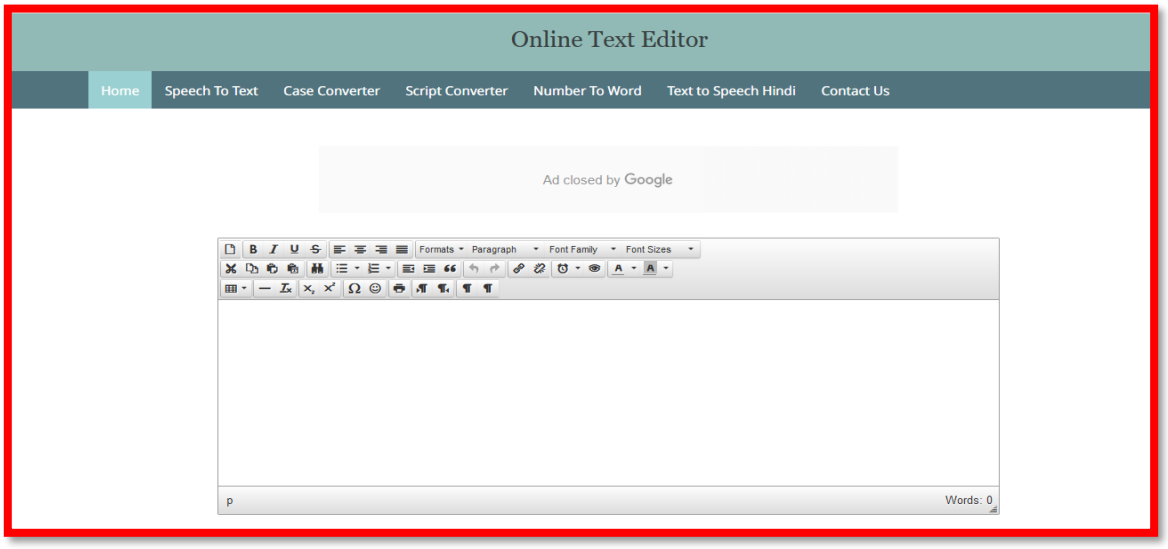
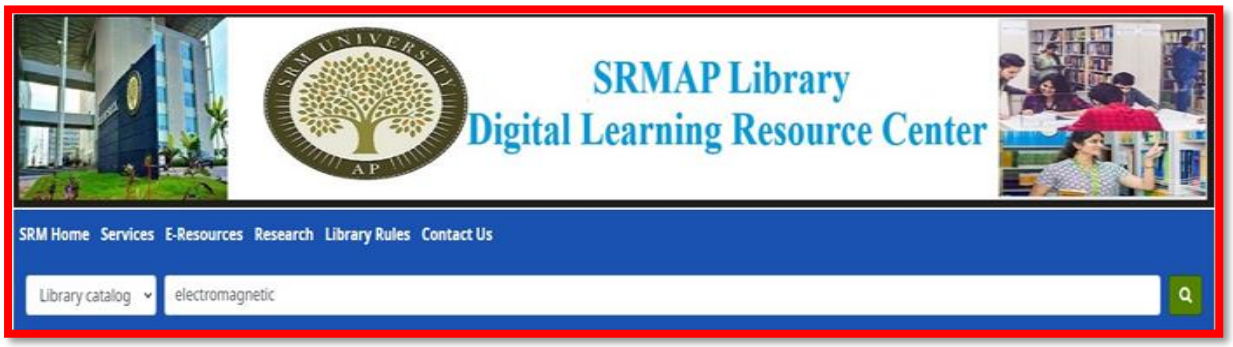




Soft copies of reading material:

https://koha.srmap.edu.in/



SRM - *AP* Online Resources:

- **E-Journals**
- **E-Database**
- **E-Books**
- **A Few Useful Links**
- **Automation and Services**

https://srmap.edu.in/online-resources/